



8650 Walnut Grove Road ◦ Cordova, TN 38018
 901.458.5543 ◦ www.facsmemphis.org

First Assembly Christian School educates in a manner consistent with a Biblical worldview so that students are prepared for college and are equipped to live for God's glory.

Application for Employment

- Elementary Teacher (PreK-6)
 Secondary Teacher (7-12)
 Support Teacher
 Educational Assistant
 Substitute Teacher
 Administrator
 Business/Administrative Staff
 Coach
 Concentration: _____

Personal Information

Name _____ Email Address _____
 Address _____ Phone _____
 City _____ State _____ Zip _____
 Single
 Married
 Divorced
 Remarried
 Spouse's Name _____ Spouse's Employer _____
 Names/ages of children _____
 Consent for Background Check _____ (initial)
 Present Church Attendance/Membership _____ Pastor's Name _____
 Church Address _____ Church Phone _____
 Describe your church involvement: _____

Educational Background

College/University and Location	Dates Attended	Degree or Certificate

Teaching License

License No _____ State _____ Expiration Date _____

Endorsements _____

Employment

Employer (include address/phone)	Dates Employed	Position/ Subject/Grades	Salary/Full-or part-time	Reason for Leaving

What skills or experience have you acquired in technology? _____

How many absences on average did you accumulate during each of the past three years? _____

List other teaching experiences. _____

List any activities you are willing to coach or sponsor. _____

References

Please list three references, *other than family members*.

Name	Address	Phone	Occupation	Relationship

Personal Testimony

In no more than 200 words, share your Christian testimony and why you desire to work at FACS.

Submission Instructions

If you are applying for a teaching position, submit this completed application with a cover letter, three (3) letters of reference, resume, recent evaluation, and transcripts to Bryan Sanders, Head of School (bsanders@facsmemphis.org).

If you are applying for an administrative position (business/advancement/technology/admissions/guidance/administrative assistant), submit this completed application with a cover letter, three (3) letters of reference, resume and transcripts to Bryan Sanders, Head of School (bsanders@facsmemphis.org).

If you are applying for a non-teaching coaching position, submit this completed application with a cover letter, three (3) letters of reference and resume to Mitch McDaniel, Athletic Director (mmcdaniel@facsmemphis.org).

****First Assembly Christian School (FACS) does not discriminate on the basis of race, color, national and ethnic origin in the hiring of employees, administration of its educational policies, admissions policies, scholarship programs, athletic and other school-administered programs. However, as a private religious educational organization, FACS reserves the right to select employees on the basis of job qualifications, religious commitment, moral lifestyle choices, and personal qualifications, including a willingness to cooperate with FACS administration and to abide by its policies.***