

# First Assembly Christian School

## Grades 7-12

### Pre-Excused Absence Request

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The student/parent handbook indicates that absences may be pre-excused if approved in advance. Please submit your request at least two weeks prior to any planned absence, so that the principal has adequate time to approve the absence. Homework for absences should be accessed on Net Classroom or requested from teachers on the day a student returns.

**STUDENT NAME:** \_\_\_\_\_

**REASON FOR ABSENCE:** \_\_\_\_\_

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**DATES OF ABSENCE:** \_\_\_\_\_

**STUDENT SIGNATURE:** \_\_\_\_\_

**PARENT SIGNATURE:** \_\_\_\_\_

**Please list Teachers' names by period**

**1<sup>st</sup>:** \_\_\_\_\_

**2<sup>nd</sup>:** \_\_\_\_\_

**3<sup>rd</sup>:** \_\_\_\_\_

**4<sup>th</sup>:** \_\_\_\_\_

**5<sup>th</sup>:** \_\_\_\_\_

**6<sup>th</sup>:** \_\_\_\_\_

**7<sup>th</sup>:** \_\_\_\_\_

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**Principal's Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Assignments and make-up work will be completed by the following date:** \_\_\_\_\_